

COMMUNITIES IN SCHOOLS - SA
Job Announcement

Position: Full-Time Case Manager

Summary: The Case Manager will coordinate the provision of social services in a public school setting to students and their families facing obstacles to academic and personal success.

Openings for a case manager position are for Case Manager I only.

We are always accepting applications for this position:

Case Manager I / \$27,000 per year

- Minimum Bachelor's degree in social work, counseling, psychology or related field

Opportunities for advancement within CIS are detailed in the following levels:

Case Manager II / \$32,000 per year

- Minimum Bachelor's degree in social work, counseling, psychology or related field
- Three years related professional experience
- Prefer a graduate degree in a social service field (no experience required)

Case Manager III / \$40,000 per year

- Minimum Master's degree in social work, counseling, psychology or related field
- Two years related professional experience
- Willingness to supervise college interns

Case Manager IV / \$45,000 per year

- Minimum Master's degree in social work, counseling, psychology or related field
- Four years related professional experience
- Minimum one year employment with CISSA
- Willingness to supervise college interns
- Willingness to serve on agency crisis team

General Requirements for all Levels:

- Experience with at-risk populations and cross-cultural environments preferred.
- Proven ability to set priorities and work with minimal supervision.
- Ability to articulate program goals in a public setting.
- A willingness to follow the philosophy of CIS and operate as a team player.
- Possess a valid Texas Drivers License and have reliable transportation.

General Benefits for all Levels:

- Health, life, vision, dental, and disability insurance paid by organization
- Wellness program including health club membership paid by organization
- 403(b) retirement program
- Paid vacation and sick leave
- Average of 24 paid holidays per year

Closing Date: We are always accepting applications for Case Manager I.

Please submit cover letter, resume, transcripts, and three letters of reference to:

Director of Human Resources
Communities In Schools - SA
1616 E. Commerce Bldg. 1
San Antonio, TX 78205

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